



PROGRAM GUIDELINES

OVERVIEW

The France-Berkeley Fund sponsors innovative research collaborations in all disciplines between French scholars and their counterparts at UC Berkeley and UC Davis. We especially seek to support opportunities for bi-national engagement and exchange by funding short-term visits between labs and institutions. Priority is given to projects involving junior researchers, projects such as workshops designed to generate new research strategies, projects likely to foster new linkages and long-term connections, and projects that maximize the number of researchers involved.

ELIGIBILITY

Applications must be submitted jointly by a researcher or professor with a permanent position at a French research center or institution of higher learning, and a permanent researcher or faculty member eligible to hold principal investigator status in any department or professional school at UC Berkeley or UC Davis. “French institution” refers to public and private universities, public technical universities, research institutes (CNRS, INRIA, etc.), and Grandes Écoles.

Postdocs and graduate students are NOT eligible to apply as project coordinators, but may serve as collaborators on research teams.

Previous grantees may apply with a new

partner for a new project, as long as the previously granted project was completed at least two years prior to July 1 of the current application cycle. Teams of researchers who previously received a FBF grant may NOT reapply together, even if the proposed project is a new one. Researchers may submit a maximum of ONE application per funding round.

The FBF invites applications from all disciplines and fields of study. Please note that the proposed research topic itself need not necessarily address issues particular to France or French Studies, and that collaborative research does not require co-authorship.

RULES AND RESTRICTIONS

Budget: Projects may be funded to a maximum of \$12,000 (USD).

Allowable Expenses: FBF grants may be used exclusively for expenses specific to the proposed collaboration. Moreover, awards should be used to support the actual generation of research rather than its dissemination.

Grants may be used for travel, accommodations, and short-term living expenses associated with the proposed collaboration. FBF monies should NOT be used to cover everyday living expenses that would be incurred regardless of the project. All travel expenses are subject to UC policy.

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Grants may NOT be used to pay salaries or stipends of any kind for administrative staff or for students and postdocs involved in collaborations. The FBF does NOT pay for release time for faculty.

Grants may be used for research-related services (e.g. duplication costs, purchases of microfilm, digitization of documents, production of questionnaires/surveys, human subject costs, data entry, transcriptions of interviews, running focus groups, etc.).

Grants may be used for the organization of conferences and workshops, including expenses for facility rental, catering, printing, and postage. FBF grants may NOT be used to cover registration fees for existing conferences.

Grants may NOT be used for the purchase of equipment (e.g. computers, recording equipment, etc.), supplies, or software, except for project-specific materials that will be consumed over the course of the collaboration.

Grants may NOT be used to cover translation or publication costs.

Duration: Projects must be initiated between July 1 and December 1 of the award year and must be completed within one year of the start date. A one-time no-cost extension of six months may be awarded in exceptional circumstances, on a case-by-case basis. Extension requests must be submitted to fbf@berkeley.edu before the project's end date. Any unused grant funds that remain after the project's end date must be returned to the FBF.

Grant reporting: All grantees are required to submit interim and final reports describing progress and status of project goals and outcomes, including how funds were spent to

date. Interim reports are due by May 31 of the award year or within six months of the project's start date (whichever comes first); final reports are due by December 15 or upon completion of the project (whichever comes first).

Application instructions continue on the next page.

HOW TO APPLY

STEP 1 — Compile the materials requested below into two separate PDF files (one in English and one in French), in the following order:

1. **Cover sheet** (below and on the FBF website)
2. **Project proposal** (not to exceed 3 pages, single-spaced, 12 pt. Times New Roman font, including references). The proposal must clearly outline the aims, activities, and expected outcomes of the project and include a timetable for completion. Proposals must describe the nature of the collaborative project, how it contributes to scientific knowledge and research methods within the applicants' fields, and its proposed impact, both scientifically and institutionally. Proposals should also note the involvement of junior researchers, detailing their names and roles in the project. NOTE: This description must be in French in the French file, and in English in the English file.
3. **Letter of intent** (1 page max), signed by both project coordinators, indicating their commitment to collaborate and to observe the project timeline and budget. This letter can be either in French or in English; a translation is not necessary, but the letter must be included in both files.
4. **Detailed budget** (1 page max) indicating a breakdown of expenses by category and other sources of funding (potential and actual). The same document may be used in both files (French and English).
5. **Curriculum vitae** (2 pages max) of each project coordinator. CVs can be either in French or in English, but must be included in both files.

6. FOR UC DAVIS APPLICANTS ONLY: All UC Davis applicants must submit a cover letter evidencing review and approval of the proposal by UC Davis Sponsored Programs, and a letter from the applicant's home department confirming a monetary contribution equivalent to 1/3 of the total grant request. (NOTE: Staff or other time commitments/contributions cannot be considered a form of cost-sharing support.) No UC Davis proposals will be accepted without prior confirmation from the UCD Office of Sponsored Programs. For more information, please visit our website.

To assist our office, please save PDFs with the following file names:

Last Name of UC PI-Last Name of France PI-FBF2020-ENG
Last Name of UC PI-Last Name of France PI-FBF2020-FR

STEP 2 — Fill out the online application form and upload all supporting PDFs before submitting your application.

**APPLICATION DEADLINE:
FRIDAY, JANUARY 31, 2020**

**All materials must be received by
11:59PM PST.**

**Late or incomplete applications will
NOT be considered for funding.**

**Questions? Contact us at
fbf@berkeley.edu**



2020 Application Cover Sheet

UC PROJECT COORDINATOR		COORDINATEUR FRANÇAIS	
First Name:	Last Name:	Prénom :	Nom de famille:
Position: <input type="checkbox"/> Professor / Associate Professor / Assistant Professor <input type="checkbox"/> Staff Scientist <input type="checkbox"/> Other (please specify):		Position: <input type="checkbox"/> Professor / Associate Professor / Assistant Professor <input type="checkbox"/> Senior Researcher (Directeur de recherche) <input type="checkbox"/> Junior Researcher (Chargé de recherche) <input type="checkbox"/> Other (please specify) :	
Department:		Département / laboratoire:	
University: <input type="checkbox"/> UC Berkeley <input type="checkbox"/> UC Davis		Université / Institution :	
Mailing Address:		Adresse:	
Phone:		Tél:	
E-mail:		E-mail:	
PROJECT INFORMATION			
Project title (English):			
Titre du projet (en français) :			
Research field / Domaine de Recherche (Select one) : <input type="checkbox"/> Applied Sciences <input type="checkbox"/> Exact Sciences <input type="checkbox"/> Engineering <input type="checkbox"/> Humanities <input type="checkbox"/> Social Sciences		Sub-field (Select one): <input type="checkbox"/> Mathematics <input type="checkbox"/> Physics <input type="checkbox"/> Marine / Earth / Planetary Sciences <input type="checkbox"/> Chemistry <input type="checkbox"/> Biology <input type="checkbox"/> Arts & Literature <input type="checkbox"/> Political Science / International Relations	
		<input type="checkbox"/> Geography <input type="checkbox"/> Engineering <input type="checkbox"/> Economics <input type="checkbox"/> Computer Science / Information Technology <input type="checkbox"/> Agronomy / Food Science / Environmental Science / Biodiversity <input type="checkbox"/> Law <input type="checkbox"/> Business <input type="checkbox"/> Public Health	

History
 Sociology

Education
 Other (please specify):

If applying for special funding, please select one of the following:

- Translation, Language History/Usage, or Linguistic Change (Humanities & Social Sciences)
 Collaboration with Université Paris Sciences et Lettres (PSL) (all fields)

Total Project Budget:

Funding requested from FBF (max \$12k):

Other sources of funding requested (and amount):

Other sources of funding received (and amount):

Project start date (day - month - year):

Project end date (day - month - year):

Has either of the PIs made a previous FBF application?

- Yes
 No

If so, please provide the following details for each project:

Project title	PIs	Year	Granted?
(1)			<input type="checkbox"/> Yes <input type="checkbox"/> No
(2)			<input type="checkbox"/> Yes <input type="checkbox"/> No
(3)			<input type="checkbox"/> Yes <input type="checkbox"/> No
(4)			<input type="checkbox"/> Yes <input type="checkbox"/> No
(5)			<input type="checkbox"/> Yes <input type="checkbox"/> No